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| --- | --- | --- | --- | --- |
| Evaluation Parameters for IT | | **Verification** | | |
| Y/N/NA | Having related Attachment | Remark |
| 1 | Are you accredited with ISO 9000/ISO 14000/ISO/IEC 27001/equivalent certificate.  ( if you have any attach) |  |  |  |
| 2 | If have any Product certificate?  ( if you have any attach related document) |  |  |  |
| 3 | Have any product/service improvement standards?  ( Like 5S, Lean manufacturing , CMMI implementation - which level) |  |  |  |
| 4 | Do you have any stage wise inspection procedures during the production process?  ( if you have any related document attach) |  |  |  |
| 5 | Do you provide operating instructions/literature/manual for proper use of your products/services?  ( if you have any attach) |  |  |  |
| 6 | Do you provide after sales service during and after guarantee period?  ( if you have any, attach related document) |  |  |  |
| 7 | Have customer’s satisfaction and feedback report?  ( if you have any, attach related document) |  |  |  |
| 8 | Whether there has been consumer complaints registration and solutions system?  ( if you have any, attach related document) |  |  |  |
| 9 | Do you provide opportunities/training for the upgradation of skills & knowledge of an employee’s?  ( if you have any, attach related document) |  |  |  |
| 10 | Information Technology – Services |  |  |  |
| Information Technology – Products |  |  |  |
| Business Process Outsourcing (BPO) |  |  |  |
| 11 | Do you have any plan/vision for future for the enterprise to see as a leader?  ( if you have any, attach related document) |  |  |  |
| 12 | Are using any technology or having any collaboration technology?  ( if you have any, attach related document) |  |  |  |
| 13 | Have you any innovative idea of production or service in this segment?  ( if you have any, attach related document) |  |  |  |
| 14 | Are exporting your product or services?  ( if yes, give last year record) |  |  |  |
| 15 | Are you following any packing standards? |  |  |  |
| 16 | If have any Financial Rating?  ( if you have any attach related document) |  |  |  |
| 17 | Have any system to save an energy?  ( if you have any attach related document) |  |  |  |
| 18 | Have any system to reduce waste of materials?  ( if you have any attach related document) |  |  |  |
| 19 | Have got honoured by any award in past?  (if yes , give details and supporting document) |  |  |  |
| 20 | Registered any Brands?  (Attach all Brand certificates) |  |  |  |
| 21 | Membership of any Association (National or International) ? (If your company being member of any Association then attach related Certificate/Membership number/Association name) |  |  |  |
|  | **Total** |  | | |

**Notes :   
- If you any have related documents to the above fields, kindly attach in an email.  
- If any above field is not applicable to your company, than mention Not Applicable in remarks.  
- Sheets must be field properly, if have any doubts you may ask to relate Award Manager.**